



MEDINA PRIMARY SCHOOL

Medina Road, Portsmouth, Hampshire, PO6 3NH
Email: admin@medina.portsmouth.sch.uk
Website: www.medinaprimarieschool.co.uk
Tel: 023 9237 5475

Headteacher: Mr H Payne BEd
Deputy Headteacher: Ms R Hammerton

Monday 8th November 2021

Dear Parent/Carer

Increasingly I am finding that parents/carers are driving onto site without prior permission – this presents a safety risk for both pupils and visitors alike.

I would like to remind you that only those parents/carers with an in date pass (for example blue badge), or permission from the Governing Body, due to exceptional circumstances, are permitted to regularly drive onto site to drop off and collect their child.

Previously we have issued a 'parking pass' to those parents with permission to park on-site and, regrettably, we will have to insist upon this again.

Therefore, if you believe you should be able to drive onto site to drop-off or collect your child, please email the address at the top of this page to make arrangements for a parking pass to be issued.

Yours sincerely

H J Payne
Headteacher

