



MEDINA PRIMARY SCHOOL

Medina Road, Portsmouth, Hampshire, PO6 3NH
Tel: 023 9237 5475 Fax: 023 9221 4237
Email: admin@medina.portsmouth.sch.uk

Headteacher: Mr H Payne BEd
Deputy Headteacher: Ms R Hammerton

Monday 14th February 2022

Dear Year 3 Parent/Carer

Year 4 Stubbington Field Visit Monday 30th January – Friday 3rd February 2023

I am writing to offer your child the opportunity to attend the Year 4 residential visit to Stubbington Study Centre in 2023 (subject to Government guidelines). It is a wonderful place for a pupil's first school visit away from home. The centre is purpose built for primary children and has a number of permanent staff including a warden, two deputy wardens plus numerous others – which makes Stubbington a very special and safe environment.

The cost of the visit is £250 which includes all food, accommodation, all activities and transport for the visit. This represents excellent value for money as similar residential visits for children, if they are not subsidised, usually cost upwards of £300.

If you pay a relatively small amount on a weekly basis, the full amount will be paid off before the payment deadline date of Friday 14th January 2022. However, the minimum payment schedule below must be adhered to:

Friday 11 th March 2022	Non-refundable deposit of £25 paid
Friday 8 th July 2022	A minimum of £100 paid towards trip
Friday 30 th September 2022	A minimum of £150 paid towards trip
Friday 25 th November 2022	A minimum of £200 paid towards trip
Friday 6 th January 2023	Total amount of £250 paid

Medina pay Stubbington in instalments as listed above; therefore the payment schedule *must* be adhered to. Failure to adhere to the payment schedule may mean that your child forfeits their place on the trip. Please note that if the trip is cancelled, by Stubbington Study Centre, due to Covid-19 restrictions a full refund will be given. Please also note that once each instalment date is reached we will not be able to refund any money – unless the trip is cancelled for medical purposes (you will then be able to apply to Portsmouth City Council for a refund).

If you would like to reserve a space for your child please make payment online, via ScoPay, by Friday 11th March 2022. If you would like assistance with online payments please email the address at the top of this letter.

Final places will be confirmed to Stubbington on Monday 14th March 2022 and after this date it may not be possible to secure a place for your child. Please note that we are unable to reserve a place without receipt of the £25 deposit.

Further details, will be sent in due course. In the meantime, more information about the centre can be found at www.stubbingtonstudycentre.co.uk.

Attendance on all residential visits is dependent upon good behaviour in school.

Yours sincerely

Mr H Payne
Headteacher