



MEDINA PRIMARY SCHOOL

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Headteacher: Mr H Payne BEd
Deputy Headteacher: Ms R Hammerton

Friday 20th May 2022

Dear Parent/Carer

Family Picnic Thursday 26th May 2022

We are looking forward to seeing as many of you as possible next Thursday, 26th May 2022, for our Family Picnic to celebrate the Queen's Platinum Jubilee. The long term weather forecast looks okay – so fingers crossed! Children are encouraged to wear red, white and blue on the day and family members are encouraged to bring flags etc. Please bring your own blankets and chairs.

Parents should not arrive at school before 12.25pm and must wait along the pedestrian pathway – please do not use the school driveway unless you have a valid disabled badge (which must be shown to office staff prior to the day of the picnic). The pedestrian pathway gate will be opened, by a member of Medina staff, at approximately 12.30pm – please then make your way directly to the back field.

Children will be in class groups on the back field. If you have more than one child in school, please go to your youngest child's class and their sibling(s) will join you so that the family can picnic together.

The picnic will finish at approximately 1.10pm. Children will then return to their classroom, collect their belongings and meet their parent/carer in their respective playground, at the front of the school. If you have children in both KS1 and KS2 please collect your KS1 child first.

Please note that those children that do not have a family member at the picnic will remain at school until their usual finish time (3.10pm for KS1, 3.15pm for KS2). Due to safeguarding, we cannot allow children to go home with anyone other than their parent/carer *unless* we have received written permission (emailed to the address at the top of this letter), prior to the day of the event, from that child's parent. Please note that we cannot accept telephone calls, permission must be received, in writing or by email, and recorded formally. If you know that your child will remain in school after the picnic, please email the address at the top of this letter as soon as possible.

Please note that it is now too late to order a school packed lunch, therefore those that have not ordered/paid for a school packed lunch must bring a packed lunch from home. Meals are not available to order on the day.

Regrettably, if the weather is bad this event will have to be cancelled and this may be at short notice. In order for the kitchen to prepare, we have had to inform them that we only require the pre-ordered packed lunches that day, therefore only those will be available. If (and let's hope it does not happen) the event has to be cancelled you will be notified via StudyBugs App and Medina's Facebook page as soon as the decision is made.

If you have any questions regarding the family picnic please email the address at the top of this letter.

Yours sincerely

H J Payne
Headteacher