



# MEDINA PRIMARY SCHOOL

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Website: [www.medinaprimarieschool.co.uk](http://www.medinaprimarieschool.co.uk)  
Tel: 023 9237 5475

Headteacher: Mr H Payne BEd  
Deputy Headteacher: Ms R Hammerton

Monday 20<sup>th</sup> February 2022

Dear Year 3 Parent/Carer

## Year 4 Stubbington Field Visit Monday 5<sup>th</sup> – Friday 9<sup>th</sup> February 2024

I am writing to offer your child the opportunity to attend the Year 4 residential visit to Stubbington Study Centre in 2024. It is a wonderful place for a pupil's first school visit away from home. The centre is purpose built for primary children and has a number of permanent staff including a warden, two deputy wardens plus numerous others – which makes Stubbington a very special and safe environment.

The cost of the visit is £250 which includes all food, accommodation, all activities and transport for the visit. This represents excellent value for money as similar residential visits for children, if they are not subsidised, usually cost upwards of £300.

If you pay a relatively small amount on a weekly basis, the full amount will be paid off before the payment deadline date of Friday 5<sup>th</sup> January 2024. However, the minimum payment schedule below must be adhered to:

Monday 13 <sup>th</sup> March 2023	Non-refundable deposit of £25 paid
Friday 7 <sup>th</sup> July 2023	A minimum of £100 paid towards trip
Friday 29 <sup>th</sup> September 2023	A minimum of £150 paid towards trip
Friday 24 <sup>th</sup> November 2023	A minimum of £200 paid towards trip
Friday 5 <sup>th</sup> January 2024	Total amount of £250 paid

Medina pay Stubbington in instalments as listed above; therefore the payment schedule *must* be adhered to. Failure to adhere to the payment schedule may mean that your child forfeits their place on the trip. Please note that once each instalment date is reached we will not be able to refund any money – unless the trip is cancelled for medical purposes (you will then be able to apply to Portsmouth City Council for a refund).

If you would like to reserve a space for your child please make payment online, via ScoPay, by Monday 13<sup>th</sup> March 2023. If you would like assistance with online payments please email the address at the top of this letter.

Final places will be confirmed to Stubbington on Monday 13<sup>th</sup> March 2023 and after this date it may not be possible to secure a place for your child. Please note that we are unable to reserve a place without receipt of the £25 deposit.

Further details, will be sent in due course. In the meantime, more information about the centre can be found at [www.stubbingtonstudycentre.co.uk](http://www.stubbingtonstudycentre.co.uk). In addition, Stubbington Study Centre are hosting an Open Day on Saturday 11<sup>th</sup> March 2023 – 10am to 4pm – there is no booking required, please go along and see for yourselves the fantastic facilities on offer.

Attendance on all residential visits is dependent upon good behaviour in school.

Yours sincerely

Mr H Payne  
Headteacher

