



MEDINA PRIMARY SCHOOL

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Headteacher: Mr H Payne BEd
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Friday 10th November 2023

Dear Parent/Carer

Lost Library Books

I am writing to ask you, please, to check at home for any school books. There is a significant amount of books signed out to children that have not been returned. We have invested in a new library system and we must be able to account for all missing books.

The amount of books not returned equates to £1000s in lost resources, which the school cannot afford to replace. Therefore I urge you, please to check at home, in bags etc and return any books to school as soon as possible.

Many thanks for your support.

Yours sincerely

H J Payne
Headteacher

